**Selectboard Meeting**

**Richford, Vermont**

**Approved Meeting Minutes**

**March 4, 2024**

Chair Pond called the meeting to order at 5:00 pm with members Alan Fletcher, Wally Steinhour, and Sherry Paquette present. Guests at the meeting were Town Administrator Marissa Tessier, Robert Wetherby (Zoom), and cameraman Gerry Vaisey.

The board said the pledge of allegiance.

Chair Pond started with Robert Wetherby on zoom. Robert wanted to know how come the board had not answered the first question from the list of questions he sent 77 days ago. Selectman Fletcher and Selectman Steinhour both stated that they feel they have addressed all the questions in the letter. There will be no more discussion of the issue.

The board moved to approve the 2/21/24 meeting minutes.

Selectmen Steinhour motioned to approve the 2/21/24 meeting minutes. Selectwoman Paquette seconded. Motion passed.

Highway Report – Doing mud season repairs, and some painting of the equipment.

Buildings Report – Received a quote from Ritchie Ryea for replacing 2 doors and 2 holes on the side of the building at the post office in the amount of $21,203.66. Selectwoman Paquette budgeted for $30,000, this quote is under that amount.

Selectman Steinhour made a motion to go with the quote from Ritchie Ryea to repair the two doors in the amount of $21,203.66. Chair Pond seconded. Motion passed.

Water & Sewer – The sewer pump down by Kaytec is not working properly. Chair Pond and Selectman Fletcher are in agreement that this needs to be fixed, to prevent sewage from building up at Our Lady’s and Kaytec. They will have to investigate and see who is responsible for paying.

Town Administrator Update – Working on the Assistance to Firefighters grant application. Attended a few meetings at the library regarding a grant they are applying for, to help with renovations to the inside of the building.

Park, Playgrounds, & Cemetery – Removing trees at the Troy Street cemetery, Selectman Steinhour will have Jason get some quotes. Chair Pond stated Kiley was working on getting the Playground building fixed. Chair Pond mentioned possibly having the highway crew fill the doggy bags and make sure the garbage is picked up in the parks.

Selectwoman Paquette also mentioned she had Joey open a leaky valve at the fire station because she was told there may be some dirt in it, but it did not stop the leak. She will have someone come and look at it.

Other Business – Selectman Fletcher wanted to set up a special meeting to work on and finalize a policy for the fire department. The board set a meeting for March 14th at 3:00 pm.

Selectman Fletcher wanted to go into executive session for something they may have to work on.

Chair Pond made a motion to go into executive session at 5:14 pm. Selectman Steinhour seconded. Motion passed.

At 5:30 pm Selectman Steinhour made a motion to come out of executive session. Selectwoman Paquette seconded. Motion passed.

No decision was made as a result of executive session.

Meeting adjourned at 5:30 pm.

Submitted by

Marissa Tessier – Town Administrator

Attest