**Selectboard Meeting**

**Richford, Vermont**

**Unapproved Meeting Minutes**

**April 15, 2024**

Chair Steinhour called the meeting to order at 5:00 pm with members Sherry Paquette, Alan Fletcher, and Kristin Sheperd present. Guests at the meeting were Town Administrator Marissa Tessier, Robert Wetherby (zoom), Joey Randall, and cameraman Gerry Vaisey.

The board said the pledge of allegiance.

Chair Steinhour recognized guests. Robert (zoom) and Joey were both just visiting.

The board moved to approve the 4/1/24 meeting minutes.

Selectwoman Paquette made a motion to approve the 4/1/24 meeting minutes. Selectwoman Sheperd seconded. Motion passed 4-0.

Highway Report – Highway crew has been working on Spring clean-up. There were 3 bids for paving. Pike Industries was $93.25 a ton, Hutchins was $99.50 a ton, and Hungerford was $87.80 a ton.

Chair Steinhour made a motion to accept Hungerford’s paving bid. Selectwoman Paquette seconded. Motion passed 4-0.

Jason was also able to get 2 bids for the tree removal in the Troy Street cemetery. Jon’s tree service was $4750, and Tanners Excavation was $4650. Chair Steinhour stated Jason’s recommendation was to go with Jon’s Tree Service.

Selectwoman Sheperd made a motion to accept Jon’s Tree Service bid. Selectwoman Paquette seconded. Motion passed 4-0.

Selectman Fletcher asked Chair Steinhour if Jason had set up a date to start yard debris clean-up. Chair Steinhour will check with him.

Buildings Report – Town crew went over and temporarily fixed the back door at the post office so water will stop coming in. The glass on the door at the bank has been replaced. Selectwoman Paquette has reached out to 3 different commercial heating companies, and 4 different commercial electric companies. The new doors for the post office came in under budget, so Marissa will look into getting the abatement done on the second floor. Chair Steinhour asked if Kiley was still working on MERPS. Selectwoman Paquette stated that she was.

Water & Sewer – Jeremey fixed a crushed line on Dewey Street that was the Towns responsibility. Selectman Fletcher asked if Jason could fix the road where it needed to be dug up. Chair Steinhour will talk with Jason. Selectman Flether also stated that they are working on the sludge removal from the lagoons. There is an analysis being done, and once that is completed, they will decide where to go from there. The Noyes Street project is on hold due to information being incomplete, and the project may have to be scaled back. They are limited to 500ft of pipe that can be fixed within a year without being engineered.

Parks, Playgrounds, & Cemeteries - Selectwoman Sheperd thanked Jason for getting quotes for the trees. There has been no one to step up to help on the 4th of July parade, unfortunately this is not a board issue and if there are no volunteers to form a committee, we will not be able to have the parade. If anyone is willing to help, please reach out to Kristin.

Town Administrator Update – Marissa is working with the attorney on the animal control issue. She is working to file a Motion of contempt for the original Stipulation order that was placed. The paving and structures grants have been submitted, and a grant for the ambulance service was also submitted. Marissa is working on reviewing the policies and ordinances as well.

Chair Steinhour wanted to discuss selling 50 Farrar Street as is. Selectman Fletcher thought working with a realtor to try and get the most out of the property was the best option.

Selectwoman Paquette made a motion to sell the 50 Farrar Street property and contract with a realtor. Selectman Fletcher seconded. Motion passed 4-0.

Meeting adjourned at 5:17pm.

Submitted by:

Marissa Tessier – Town Administrator

Attest