

**SELECTBOARD MEETING  
RICHFORD, VERMONT**

**January 5, 2015**

Chair Linda Collins called the regular meeting to order at 7:00 PM with members Tim Green, Wayne Hurtubise, Chris Martel and Norris Tillotson present. Also present were Laura Ovitt, Joey Randall and Asa Wilson Jr.

Asa Wilson asked the boards permission to log (selected cut) town-owned property in Stevens Mills Slide. The board determined to check with the county forester regarding regulations for logging in a watershed area. Mr. Wilson left the meeting.

Motion made by Tim Green, seconded by Linda Collins, to approve the minutes of the Dec. 15 regular meeting. The motion carried.

Motion made by Linda Collins, seconded by Wayne Hurtubise, to approve the minutes of the Dec. 17 and 18 budget meetings. The motion carried.

Motion made by Wayne Hurtubise, seconded by Tim Green, to approve the minutes of the Dec. 29 public hearing. The motion carried.

Laura reported the premium for Steve Tracy's supplemental insurance has increased \$15.60 per month for 2015. The board approve reimbursing the increase to Angie Tracy.

Linda Collins suggested having Allen McMurphy on the cover of the town report. The board agreed.

Wayne Hurtubise reported one truck had been down for repairs but is now back in service. The board discussed the parking ban and having violators towed.

Chris Martel questioned when the lights in the park will be taken down. Laura will have the information at the next meeting.

Tim Green reported the lifts at the town hall and Emergency services building have been inspected and have been given conditional permits. The board has 90 days to make minor repairs.

Tim reported the fire alarm at the town hall has been inspected.

The generator at the fire station needs new cables.

The heating system at the emergency services building is currently running on low heat. It is okay for now. Repairs are being made.

The generator at the high school is fully repaired and is cycling properly.

Joey Randall reported the ambulance station doors need to be sealed.

Chris Martel reported one of the surveillance cameras is not working.

The board discussed an abandoned vehicle in the municipal lot on River Street.

Tim Green reported the increased trash rate - \$69.00 per quarter – took effect January 1.  
Tim reported a payment agreement for a delinquent trash bill has been reached with a property owner.

Norris Tillotson reported the FEMA project for Irene repairs at the water intake should be closing out.  
A water leak on Hamilton Place Extension has been repaired.  
Daryl Fithian reports every situation to Norris.

The board discussed proposed zoning bylaw amendments.

Section 3.2 proposes requiring conditional use and site plan approval for single and two family residential and multi-family residential in the mixed use district. The board determined single-family residential should be able to be approved by the zoning administrator.

Section 6.3 proposes changing the fine for violations from \$100 to \$200. The board agreed with the change.

Motion made by Tim Green, seconded by Wayne Hurtubise, to approve section 3.2 as noted above and to approve section 6.3, and to not approve any other amendments or additions. The motion carried with Norris Tillotson abstaining.

Motion made by Wayne Hurtubise, seconded by Tim Green, to enter executive session at 800 PM to discuss real estate and personnel. The motion carried. Joey Randall left the meeting.

Motion made by Wayne Hurtubise, seconded by Norris Tillotson, to leave executive session at 8:50 PM. The motion carried.

As a result of executive session, Laura was directed to send a letter to an ambulance employee stating that, on the advice of the town attorney, “shift” or “on-call” employees are not defined in the ACA, and therefore are not entitled to town-paid health insurance.

Also as a result of executive session, Tim Green will remain zoning liaison.

The meeting adjourned at 8:55 PM.

Laura Ovitt  
Administrative Assistant