

**SPECIAL SELECTBOARD MEETING  
RICHFORD, VERMONT**

December 16, 2015

Chair Linda Collins called the special meeting to order at 4:00 PM with members Tim Green, Wayne Hurtubise, Chris Martel and Norris Tillotson present. Also present were Laura Ovitt, Alan Fletcher and Sheila Record.

The board worked on preparing the 2016 budget.

The board determined to hold another budget meeting on Dec. 29 at 5:15 PM.

Motion made by Linda Collins, seconded by Norris Tillotson, to enter executive session at 6:15 PM to discuss personnel. The motion carried. Laura, Alan and Sheila left the meeting.

Motion made by Chris Martel, seconded by Wayne Hurtubise, to leave executive session at 6:45 PM. The motion carried.

As a result of executive session, the board determined to advertise for the town clerk position immediately following Town Meeting and to begin interviews.

The meeting adjourned at 6:45 PM.

Laura Ovitt  
Administrative Assistant