

**SELECTBOARD MEETING
RICHFORD, VERMONT**

February 17, 2014

Chair Linda Collins called the regular meeting to order at 7:00 PM with members Harold Foote, Chris Martel and Norris Tillotson present. Also present were Laura Ovitt, Joan Cheeseman, Jim McKinnon, Ronald Sheltra and Rebecca Sheltra.

James McKinnon discussed his efforts to maintain the end of Smith Road where he lives, which is a class 4 road not maintained by the town. He has had complaints from some of the neighbors. The board determined letters will be sent to adjacent property owners, including Mr. McKinnon, and will include class 4 road information. Mr. McKinnon left the meeting.

Ronald and Rebecca Sheltra discussed their property damage on Feb. 15 as a result of a water line break at the end of Maple Street. Their furnace, water heater, pool pump and sump pump were ruined. They need a place to stay while repairs are made. The board agreed the town will pay for their relocation for 4 days and their repairs. Mr. and Mrs. Sheltra left the meeting.

Motion made by Linda Collins, seconded by Norris Tillotson, to enter executive session at 7:45 PM to discuss real estate. The motion carried. Laura left the meeting. Joan Cheeseman later left the meeting. Motion made by Norris Tillotson, seconded by Harold Foote, to leave executive session at 8:05 PM. The motion carried. Laura rejoined the meeting.

No action was taken as a result of executive session.

No action was taken on the minutes of the February 3 regular meeting due to lack of a quorum of members present at the meeting.

Laura reported the town's Rapid Response Plan will need to be updated to meet revised state standards. The town will also need to develop and adopt a Hazard Mitigation Plan. These are required at this time due to the December ice storm. Shaun Coleman at Regional Planning will assist Ken Pigeon with the plans.

Laura presented a draft lease for the haying of the sewer plant land. Norris Tillotson will work with Laura on revisions.

The board determined the selectboard will have a special meeting on March 10 at 7:00 PM for reorganization.

Harold Foote reported Larry Bessette is working with Blouins Bros. and Maurice Legault on preliminary work for the town hall vault expansion. Larry will be away until after town meeting. Norris Tillotson will oversee the project after town meeting.

Harold reported the roof drains at the post office may need attention.

Chris reported he and Linda Collins signed an agreement on behalf of the town for law enforcement coverage for the town when school is not in session by the school resource officer, who will then serve as the community police officer. The board approved a letter to Sheriff Norris stating that the board will terminate their portion of the agreement if Article 8 - \$25,000 for this service – is not approved by voters at town meeting.

Chris presented a sheriff contract for the term of 2015 – 2018. The current contract runs from 4/1/12 – 3/31/15. The board determined to deny the request for the contract renewal at this time.

Norris Tillotson reported on a water line leak at Roger's Furniture, which was Roger's expense.

Norris reported another water line problem on Intervale Avenue near Dennis Jacobs'.

Norris gave an update on work being done at the water and wastewater plants.

The board determined to consider purchasing a 4-wheeler to access the water source during winter months.

The meeting adjourned at 9:05 PM.

Laura Ovitt

Administrative Assistant