

**SPECIAL SELECTBOARD MEETING
RICHFORD, VERMONT**

March 10, 2014

Chair Linda Collins called the special meeting to order at 7:00 PM with members Tim Green, Wayne Hurtubise, Chris Martel and Norris Tillotson present. Also present were Laura Ovitt and Marianne Hall.

Motion made by Wayne Hurtubise, seconded by Norris Tillotson to name Linda Collins as chair for the ensuing year. The motion carried.

The board appointed Laura Ovitt as their clerk.

Motion made by Chris Martel, seconded by Norris Tillotson, to hold regular meetings on the 1st and 3rd Mondays of each month at 7:00 PM at the Town Hall. The motion carried.

Marianne Hall, Moderator, discussed the recent town meeting. There is currently only one microphone working. Repairing the other microphone will be less expensive than purchasing a replacement. Marianne recommended that Eugene Garron's pay should be increased for his assistance at the meeting. The board agreed.

Motion made by Wayne Hurtubise, seconded by Chris Martel, to change the time of the meeting from 7:30 PM to 7:00 PM. The motion carried.

The board approved a bill from Constable Garrett Chapman for his attendance at the meeting.

Marianne discussed the Old Home Day Parade. The route will be changed this year. The committee would like to block Main Street from School Street to Powell Street between noon and 4PM, detouring vehicles on Intervale Avenue to allow a place for the Missisquoi River Band concert after the parade. The board said that would not be possible because tractor trailers cannot make the turns. The board suggested staging the band at the Peoples Trust parking lot.

Marianne has ordered a new banner for the Hometown Follies, and asked permission for the highway crew to hang the banner. The board agreed.

Marianne left the meeting.

Motion made by Linda Collins, seconded by Norris Tillotson, to name Wayne Hurtubise Highway Commissioner. The motion carried.

Motion made by Wayne Hurtubise, seconded by Chris Martel, to name Norris Tillotson as Water /Wastewater Commissioner. The motion carried.

Motion made by Linda Collins, seconded by Tim Green, to name Chris Martel as Public Safety Commissioner including Animal Control, Parks/Playground/Cemetery Commissioner, and as the town's representative on the Northwest Regional Planning Commission's Transportation Advisory Committee (TAC). The motion carried.

Motion made by Linda Collins, seconded by Norris Tillotson, to name Tim Green as Public Buildings Commissioner, Fire and Ambulance Commissioner, and as liaison with the Town Clerk. The motion carried.

Motion made by Tim Green, seconded by Chris Martel, to accept the following roster of appointed positions as presented. The motion carried.

- Planning Commission – Guy Charbonneau
- Conservation Commission – Mary Robinson and Carrie Garrow
- Emergency Management Chair – Ken Pigeon
- Emergency Management Assistant – Andrew Pond
- Northwest Regional Planning Commissioner – Rowena Brown
- E-911 Coordinator – Laura Ovitt
- Solid Waste District Representative – Mary Robinson
- Town Energy Coordinator – Daniel Parsons
- Town Tree Warden – Daniel Parsons
- Richford Revolving Loan Fund Committee (2 years) – Sara Davis

The board discussed their decision, made during the budget process, to reduce the amount the auditors are paid. They determined they should reconsider that decision.

The board determined to consider establishing a spending policy.

Linda Collins reported board members will be required to undergo disaster training through the fire department. Laura will distribute copies of the current rapid response plan to the board.

Chris Martel confirmed that he told David Steinhour that he could carry 7 hours of personal time forward from 2013 due to being called in to work during the ice storm.

Linda Collins read a letter from Zoning Administrator Karen Cangelosi requesting a \$50.00 per month pay increase. The board determined to revisit the request in July at Karen's anniversary date.

The vault project was discussed. The contractor is waiting for the electrician to complete his work before beginning construction.

The board discussed the school resource officer/community police officer program.

Motion made by Chris Martel, seconded by Wayne Hurtubise, to sign and forward letters to the Sheriff and Superintendent terminating the board's share of the program for the community police officer. The motion carried.

Norris Tillotson reviewed the water damage at the Sheltra residence. He will contact the town's insurance carrier.

Norris reported he hired Drummac to assist with frozen sewer lines at the elementary school.

Wayne Hurtubise reported he will attend a FEMA kick-off meeting on Friday, March 14 at 10:00 AM at the Town Hall regarding the December ice storm.

The proposed pick-up truck for the highway department was discussed.
Wayne reported John Nutting has applied for the state paving grant.

Chris Martel reported he gave Bruce Wetherby permission to tap the maple trees on the town portion of Hillside Cemetery.

The motion adjourned at 9:07 PM.

Laura Ovitt
Administrative Assistant