

**SPECIAL SELECTBOARD MEETING
RICHFORD, VERMONT**

March 5, 2015

Chair Linda Collins called the special meeting to order at 5:00 PM with members Tim Green, Wayne Hurtubise and Chris Martel present. Also present were Laura Ovitt, Karen Cangelosi and Ben Pothier.

Zoning violations at 3 Hamilton Place were discussed. Following discussion, the selectboard agreed that Mr. Pothier has until March 27 to answer the complaint. Mr. Pothier agreed that there will be two off-street parking spaces by March 27. Mr. Pothier further agreed that, after the snow leaves but no later than May 15, all debris will be removed from the property. The unregistered vehicle will also be removed unless proof of current registration can be provided. A letter will be sent to Mr. Pothier and copied to Attorney Michael Gawne and Zoning Administrator Karen Cangelosi. Mr. Pothier and Ms. Cangelosi left the meeting at 5:50 PM.

Motion made by Wayne Hurtubise, seconded by Chris Martel, to name Linda Collins as selectboard chair for the ensuing year. The motion carried.

Linda proposed the following slate for selectboard duties:

- Tim Green – Parks, Buildings and Trash
- Chris Martel – Cemeteries, Police, Playground
- Wayne Hurtubise – Highway
- Norris Tillotson – Water and Sewer

Motion made by Linda Collins, seconded by Tim Green, to accept the slate as presented. The motion carried.

Laura reported Tammy Ryea has expressed interest in being appointed to the vacant 3-year planning Commission seat. Motion made by Linda Collins, seconded by Tim Green, to appoint Tammy Ryea to the position. The motion carried.

Laura presented the following slate of appointed positions:

- E-911 Coordinator – Laura Ovitt
- Emergency Management Chair – Dale Pigeon
- Emergency Management Assistant – Andy Pond
- Revolving Loan Fund Committee – Jean Jacobs – 3 year
 - Rowena Brown – 2 year
 - John Libbey – 2 year
- Energy Coordinator – Dan Parsons
- Tree Warden – Dan Parsons

Motion made by Tim Green, seconded by Wayne Hurtubise, to appoint the slate as presented. The motion carried.

Laura was directed to advertise for the open 1-year seat on the planning commission.

Chris Martel advised the regional transportation advisory committee now allows having an alternate member. Chris will speak to John Nutting about serving as the primary member.

Motion made by Tim Green, seconded by Wayne Hurtubise, to enter executive session at 6:05 PM to discuss personnel. The motion carried.

Motion made by Tim Green, seconded by Wayne Hurtubise, to leave executive session at 6:25 PM. The motion carried.

No action was taken as a result of executive session.

The meeting adjourned at 6:30 PM.

Laura Ovitt
Administrative Assistant