

**SELECTBOARD MEETING  
RICHFORD, VERMONT**

**May 2, 2016**

Chair Linda Collins called the regular meeting to order at 7:00 PM with members Tim Green, Wayne Hurtubise and Norris Tillotson present. Also present were Laura Ovitt, Alan Fletcher, John Libbey, Eric Collins and Dale Guertin (7:35).

Alan Fletcher advised the board that Attorney Vaughn Comeau needed documentation that the board has authorized him to conduct the property tax sale. Motion made by Linda Collins, seconded by Norris Tillotson, to authorize Vaughn Comeau to conduct the tax sale. The motion carried. Alan advised that the tax sale will hopefully be held in June, with another to be held in September. Alan left the meeting.

John Libbey advised the board that a property owner on Pinnacle Road regarding abandoned and falling down buildings.

John has sent a letter to the owner of a property owner on East Richford Slide Road regarding a property that burned last year, advising that the site needs to be cleared.

John advised the board that a property owner on River Street has exceeded the deadline imposed by the town's attorney regarding accumulating trash at the property. The board instructed John to have the attorney proceed. John recommended that this property owner should no longer be permitted to have a dumpster.

Eric Collins, Lister, discussed communications with the town attorney regarding acquiring a quit claim deed for the library. The attorney has included a restrictive covenant. The board determined that the attorney should be directed to proceed with the quit claim deed.

Motion made by Wayne Hurtubise, seconded by Norris Tillotson, to approve the minutes of the April 18 regular meeting. The motion carried.

Linda Collins advised that the house numbering ordinance is on hold for the time being.

The board discussed a proposed renewable energy resolution that, if adopted, would allow selectboards and planning commissions to be involved in the approval process. Motion made by Norris Tillotson, seconded by Tim Green, to approve the resolution. The motion carried.

Wayne Hurtubise reported the highway crew is working on clearing yard debris, which is being composted on private property.

Wayne discussed a recent dig for the water department, asking how charges should be assigned. Norris Tillotson said the water department should be charged for the highway department labor, but not for the equipment hours.

Linda Collins reported for the cemetery commissioner that a check has been received from the South Richford Cemetery Association regarding transfer of the cemetery from the association to the town.

Linda reported for the playground commissioner that a meeting was held 2 weeks ago regarding the effort to organize Camp Hope involving improving the basketball court at the playground.

Tim Green reported the lights at Davis Park have been repaired.

Repairs are continuing at the emergency services building.

A RFP will be issued for painting the library. with work to be completed this summer. The beautification will help with purchasing paint.

Linda Collins reported for the public safety commissioner that a meeting was held recently with several arms of law enforcement and the company that supplies the town's surveillance cameras. It was a productive meeting.

Tim Green reminded a letter needs to be sent to an Intervale Avenue property owner regarding a decision on a trash service request.

Tim reported he is waiting to hear from the town's trash hauler and the state to get details regarding removal of yard waste.

Norris Tillotson reported the sewer department is using a new chemical to replace the alum that has been being used. This is still in the trial stage.

Norris reported the access road to the water inlet needs to have a culvert replaced.

Norris reported that the REAC project at 111-113 Main Street needs to have a culvert installed.

Norris reported the stump dump should be burned. Tim Green offered to follow up with the fire department.

Dale Guertin discussed the lease with the supervisory union for space at the post office building.

Linda Collins reported that Louise Irons has accepted appointment to the town clerk position upon Alan Fletcher's retirement in September. She stated she may need a flexible schedule for a short time.

Motion made by Tim Green, seconded by Norris Tillotson, to enter executive session at 8:07 PM to discuss personnel. The motion carried. The motion carried. All guests left the meeting.

Motion made by Tim Green, seconded by Norris Tillotson, to leave executive session at 8:29 PM. The motion carried. Laura Ovitt rejoined the meeting.

The board discussed the rail trail extension project. Tim Green volunteered to follow up on work remaining to be done. Laura agreed she will be ready to turn over files on Monday, May 9.

The meeting adjourned at 8:45 PM.

Laura Ovitt, Administrative Assistant