

**SELECTBOARD MEETING  
RICHFORD, VERMONT**

**June 1, 2015**

Chair Linda Collins called the regular meeting to order at 7:00 PM with members Tim Green, Wayne Hurtubise, Chris Martel and Norris Tillotson present. Also present were Laura Ovitt, Kim Collins, Eric Collins, Joe Pollender, Karen Cangelosi, Shirley Sweeney, Ben Pothier and Tracy Ovitt.

The board discussed Shirley Sweeney's recent dog complaint regarding another dog attacking her dog and causing her to fall resulting in her breaking her shoulder. Shirley said the dog bit her dog and bit her. Chris Martel told Shirley the health officer will be visiting her to complete a dog bite report. Chris told Shirley not to call the town clerk or assistant town clerk. The board will contact her when necessary and the animal control officer will contact her. Shirley left the meeting.

Kim Collins addressed the minutes of the May 4 regular meeting that stated Tim Green advised the board a letter was going out from the housing officer to a landlord regarding trash issues.

Motion made by Tim Green, seconded by Linda Collins, to amend the minutes of the May 4 meeting, which were approved on May 18, to remove the statement regarding the housing officer. The motion carried.

Kim stated that she heard that, at the recent dog hearing, she was said to own a pit bull. She showed the board photos of her dogs to document that neither is a pit bull. Kim and Eric Collins left the meeting.

Joe Pollender stated there are a lot of empty houses in town and asked if the selectboard was thinking about doing anything. Tim Green explained that taxes have been paid on most of the houses so there is nothing the board can do.

Ben Pothier discussed his property at 219 Troy Street. Karen Cangelosi said there are piles of junk on the property. Motion made by Linda Collins, seconded by Wayne Hurtubise, to recess the meeting for 15 minutes at 7:15 PM. The motion carried. Linda Collins, Ben Pothier, and Karen Cangelosi left to inspect the property. Linda reconvened the meeting at 7:29 PM, and stated there is no junk on the property. Karen told Ben anything on the site for 24 to 48 hours needs to be concealed. She will send a letter to Ben with a copy to the tenant. Ben Pothier left the meeting.

Karen discussed the 272 Troy Street property saying there is a lot of junk accumulated. A letter will be send asking the owner to attend the June 15 selectboard meeting.

Motion made by Norris Tillotson, seconded by Chris Martel, to approve the minutes of the May 18 regular meeting. The motion carried.

Motion made by Linda Collins, seconded by Norris Tillotson, to approve the minutes of the May 19 special meeting. The motion carried.

Motion made by Chris Martel, seconded by Linda Collins, to approve the minutes of the May 26 vicious dog hearing. The motion carried.

Laura reported a request has been received from the Homeland Security Training Coordinator to hold an ICS 402 course in Richford. The board agreed to host the course either at the town hall or the emergency services building.

Linda Collins reported a request has been received to appoint delegates to the Wild and Scenic administrative board. Motion made by Tim Green, seconded by Wayne Hurtubise, to appoint Annette Goyne and Mary Robison as delegates. The motion carried.

Wayne Hurtubise presented a certificate of compliance for town road and bridge standards and network inventory for the board's signatures.

Wayne presented a driveway permit application submitted by Mark and Amanda St. Pierre for their Wightman Hill property. Motion made by Wayne Hurtubise, seconded by Tim Green, to approve the permit pending payment. The motion carried.

Wayne reported that, as a result of having a hydraulic survey completed, replacing the Golf Course Road culvert will require a box and will cost more than anticipated.

Tim Green reported repairs are being made on the gazebo.

Tim reported he is expecting work on the library roof to start soon.

Chris Martel reported that he and the health officer visited the 57 Brook Street property. Chris has sent her report to Joe Cahill. The zoning administrator will issue a violation notice. The fire marshall will be contacted.

Chris reported the health officer attended an animal control meeting. She brought back a copy of a pet agreement, and prepared a vicious dog agreement.

Tim Green reported he will have a trash plan prepared by the end of the week. He asked the board to authorize including the letter in the next trash bill.

Norris Tillotson reported the water line was replaced on Academy Lane, as well as two new valves. The hydrant needs to be replaced.

Norris reported the highway crew is too busy to assist with the Thomas Street dig. Aldrich and Elliott Engineers presented a proposal for the project. Their fee will be \$8400, which includes the needed permits. The street is scheduled to be paved in mid-August. The estimated cost is expected to be \$47,000. Norris will get more information for the next meeting.

Linda Collins reported she checked on the camper on Dewey Extension after the last meeting. This is a private road at this time.

Norris Tillotson reported a sink hole develops at the catch basin on a Province Street property, flooding the basement.

Linda Collins questioned an issue with gravel piles at the town garage. Norris Tillotson explained there is no issue.

Chris Martel discussed the vicious dog hearing held on May 26. Motion made by Tim Green, seconded by Wayne Hurtubise, to determine potential vicious dog status for this complaint. Chris Martel will prepare stipulations for enforcement. The motion carried. Laura will notify Jan Garron and Tom West.

Chris Martel reported engineering for Route 105A will begin this summer. Construction is delayed until 2017.

Replacement of Bridge #6 will begin on July 20. Carolyn Carlson is the project manager.

The meeting adjourned at 8:45 PM.

Laura Ovitt  
Administrative Assistant