

**SELECTBOARD MEETING
RICHFORD, VERMONT**

July 7, 2014

Chair Linda Collins called the regular meeting to order at 7:00 PM with members Tim Green, Wayne Hurtubise, Chris Martel, and Norris Tillotson present. Also present were Laura Ovitt, Angie Tracy, Beth O'Brien, Ginger Morse and Garrett Chapman (7:27).

Angie Tracy stated her husband, Steve, will be eligible for Medicare in August. She asked the board to reimburse her for the cost of his Part B Medicare and his supplement - \$104.90 and \$107.06 per month respectively. Laura Ovitt stated Mr. Tracy will remain on Angie's insurance until January 1, when he will no longer be eligible for that coverage. Motion made by Linda Collins, seconded by Wayne Hurtubise, to reimburse Angie \$211.96 per month effective January, 2015. The motion carried.

Beth O'Brien and Ginger Morse discussed issues with tenants at 115 and 119 Main Street. Linda Collins reported on a recent meeting with Sheriff Norris regarding such issues, and said three arrests were made last week. Extra sheriff patrols have been added to deal with the increase in incidents. Laura was directed to contact the Jericho town clerk to ask about their ordinance regarding negligent landlords. The board determined to review ordinances and statute regarding tenants. The board determined to hold a special meeting to include the housing officer, zoning administrator, health officer, planning commission, interested citizens and Rep. Chuck Pearce on Thursday, July 17 at 1:00 PM to further discuss this issue.

Laura was directed to contact the attorney regarding the rights of the town and selectboard regarding notifying residents when sex offenders locate in town. Chris Martel reported 2 additional sex offenders have taken residence in the village, bringing the total to 14. Names of these individuals are available on the Vermont Sex Offender Registry. The board determined to get town ordinances together and then to meet with Joe Cahill.

Garrett Chapman reported the tenant on River Street who has a large snake was again taking the snake outside in public though he has repeatedly been told doing so is in violation of the town ordinance. Garrett reported the man has an ankle bracelet and should not be able to leave his residence. Garrett will check with FSU.

Angie Tracy left the meeting at 7:45 PM. Beth O'Brien and Ginger Morse left the meeting at 7:52 PM.

Motion made by Chris Martel, seconded by Tim Green, to approve the minutes of the June 16 regular meeting. The motion carried.

Motion made by Norris Tillotson, seconded by Tim Green, to approve the minutes of the June 24 and July 1 special meetings. The motion carried.

Laura discussed the website, and asked the board to approve updating the software and put the site back on line. She said she could post the agendas and minutes for the DRB and Planning Commission. The board determined Laura should not be required to make postings for other boards, and directed her to contact the secretary of each boards regarding making such postings.

Laura reported Paul Martin was approached about being appointed emergency management coordinator. He declined. Laura reported Dale Pigeon is willing to accept appointment to that position. Motion made by Wayne Hurtubise, seconded by Chris Martel, to appoint Dale Pigeon as emergency management coordinator. The motion carried.

Linda Collins read a letter of resignation from the DRB submitted by Tim Green. Motion made by Wayne Hurtubise, seconded by Norris Tillotson, to accept the resignation. The motion carried, with Tim Green abstaining.

Linda reported the DRB appointments for John Libbey and Jane Lariviere expire this month. Harold Foote has agreed to fill out the term left vacant by Tim Green. Guy Charbonneau's appointment as alternate also expires this month.

Motion made by Tim Green, seconded by Wayne Hurtubise, to make DRB appointments as follows - John Libbey and Jane Lariviere for 3 years, Harold Foote for 2 years, and Guy Charbonneau as alternate for 1 year. The motion carried, with Norris Tillotson abstaining.

Linda read a letter of resignation from the Planning Commission submitted by Joan Cheeseman. Linda reported Sherry Paquette is willing to accept appointment to that board. Motion made by Tim Green, seconded by Chris Martel, to accept Joan's resignation, and to appoint Sherry Paquette to the planning commission until March 2015 at which time she will need to run for election. The motion carried, with Norris Tillotson abstaining.

Linda reported the lease agreement for the pickup has been signed and the first payment has been made.

Wayne Hurtubise reported the Lions Club has asked permission to store their storage trailer either at the village garage or the town garage. Tim Green reported the Lions will provide proof of insurance. Wayne said he will check with John Nutting.

Wayne reported Gary Royea will be out of work for a while due to a medical condition.

Wayne reported on the July 1 meeting regarding the designation of South Richford Road as a High Risk Rural Road. This is a federal program administered by VTrans, which makes the road eligible for updated signage and striping. VTrans picks up the expense and hires a contractor to do the work. VTrans has advised the town to remove all "Children at Play" signs.

Wayne reported a driveway permit has been submitted by Daniel Seeley and Adele Wolfson for the property at 510 Stevens Mills Slide Road. Road Foreman John Nutting has approved the permit with the conditions that the driveway must follow the standards and slope away from the road.

Motion made by Linda Collins, seconded by Norris Tillotson, to approve the permit pending payment of recording fees. The motion carried.

Norris Tillotson reported he received a complaint regarding a plugged ditch on Nickson Road. He said the ditch does need to be cleaned.

Chris Martel reported the fencing at the Richford Center Cemetery is completed and the fencing at the Troy Street Cemetery is in progress.

Chris reported vandals broke into the summer camp trailer. An eye witness has identified the people responsible.

Chris reported Tim Green will meet with Sun Ray on Thursday regarding the surveillance cameras. There is currently no access to the images. There may be a problem with the battery backup.

Motion made by Linda Collins, seconded by Chris Martel, to adopt a Municipal Resolution for Designation of the National Incident Management System (NIMS) as the basis for all incident management. The motion carried.

Chris distributed the draft update of the local emergency operation plan for the board to review.

Tim Green discussed the Universal Recycling Law, which took effect on July 1. The law states that municipalities must implement the law. The board reviewed the requirements of the law.

Norris Tillotson reported the contract for the repairs at the water intake will be signed tomorrow. He has advised SOS to be at the intake when the contractor is doing the work.

All four filters at the water plant are working and the reservoir is full.

Work on water meter repairs is progressing.

The meter project at Blue Seal is being reviewed to determine what is actually needed.

Norris advised the board that in the future, the only engineers he will accept regarding the water and sewer systems is Aldrich and Elliott.

Laura advised the board that an election training will be held in Newport on Wed., August 6 from 6 – 8 PM. Anyone interested in attending needs to notify the Town Clerk by Wed., July 16.

Laura reported the planning commission is working on amendments to the zoning bylaws and may ask for a special vote to be held in conjunction with the November election.

Garrett Chapman questioned the water bill he received for his property at 71 Green Avenue. He said he has a spring and is not connected to the water system. Norris will research the question with the town clerk.

The meeting adjourned at 8:50 PM.

Laura Ovitt
Administrative Assistant