

**SELECTBOARD MEETING
RICHFORD, VERMONT**

September 21, 2015

Chair Linda Collins called the regular meeting to order at 7:00 PM with members Tim Green, Wayne Hurtubise, and Chris Martel present. Also present were Laura Ovitt, Agents Dan Doty and Terrance Kranz of U.S. Border Patrol, Eric Collins, Rene Patterson, Joanne Daigneault, Tracy Hemond, Donald Noyes, Judy Noyes, Kevin Blaney and Hillary Hardy.

Agent Dan Doty introduced Patrol Agent in Charge Terrance Kranz, who gave some of his background information. Chris Martel advised that Sun Ray is coming next week to check out the cameras – Border Patrol is now unable to monitor the images. Chris said it is not the agent's responsibility to back-up the sheriff or state police, and thanked them for allowing the agents to do so. Agents Doty and Kranz left the meeting.

Chris Martel noted a correction needed in the Sept. 8 minutes. Approval of the minutes was tabled. Approval of the Sept. 16 special meeting was tabled due to lack of a quorum able to vote. Motion made by Tim Green, seconded by Chris Martel, to approve the minutes of the Sept. 17 special meeting. The motion carried.

The board discussed the current comp time policy. Tim Green will talk to the town clerk and explain leave time (comp, vacation, personal and sick) needs to be on the employees' pay stubs. Wayne Hurtubise advised vacation time for highway employees is based on 8 hour days, not 10 hour days.

Wayne Hurtubise reported the paving budget has been expended.

Wayne discussed an issue on South Main Street where a section was excavated and not properly compacted. The area has been paved twice and continues to develop a sink hole. He will discuss this with Norris Tillotson.

Work on sidewalks is now finished, except for the sidewalk in front of the post office.

The highway crew is now sifting sand.

Chris Martel reported no more work will be done on cemeteries this year due to budget.

The company that removed trees at the Troy St. cemetery will come back at budget time with an estimate for more work to be done next year.

The playground is being closed for the season.

Kevin Blaney said he has about 60 feet of fence topper available. Chris suggested he talk with Robert McAllister or Jen Gross. Wayne Hurtubise said he has a number of short pieces of ADS drainage tile available that could be used for that purpose.

Laura distributed the mowing contract for review.

Tim Green said he is waiting on the last of the fuel oil bids. He has asked for a "cost plus" quote.

The board discussed the East Richford dry hydrant that is in need of repair. Tim will talk to Norris Tillotson.

Tim thanked the highway department for their work in Memorial and Davis Parks.

Tim discussed whether flood insurance is necessary for the historical society and emergency services buildings. He said a LOMA waiver can be requested.

Chris Martel discussed a storm water program, saying related training sessions will be held on Sept 23 and Sept. 29.

Chris reported he is working to get two more cameras.

Joanne Daigneault left the meeting at 8:00 PM.

Tim Green discussed the updated trash contract. He would like to see a more detailed cancelation clause. Wayne Hurtubise questioned whether the town can require property owners to remove yard debris to the stump dump. Tim will come to the office tomorrow to prepare a letter to be mailed with the trash bills that explains the reason for the cost increase.

Motion made by Tim Green, seconded by Wayne Hurtubise, to approve the trash removal contract with Bruce Wetherby. The motion carried.

Hillary Hardy left the meeting at 8:15.

Laura said a construction permit application for Liberty Street waterline replacement needs to be submitted. The board authorized Norris Tillotson to sign the application.

The original agreement with Kaytec for water/sewer rate was reviewed.

Linda Collins reported the housing code enforcement officer and zoning administrator have been subpoenaed to testify at a suit between a landlord and a tenant.

Chris Martel reported there will be a hearing on Oct. 15 at 1:30 PM regarding a motion to suppress evidence obtained as a result of a search warrant in an animal cruelty case.

There have been reports of kids on the library roof.

Kevin Blaney discussed issues at B&D. Linda Collins explained this is being handled by the zoning administrator.

Tracy Hemond reported a citizens group met with the planning commission. The planners are applying for a grant to assist with updating the municipal housing code.

Linda Collins gave an update on work being done at the Episcopal Church. As a result of 10 inches of ice in the basement, the foundation is now being shored up and a new heating system installed. The church is to become an event center.

The meeting adjourned at 8:45 PM.

Laura Ovitt
Administrative Assistant