

Town of Richford
Planning Commission Meeting
Minutes of 6/10/2024

Meeting called to order @ 6:07pm

Members Present: Mark Waterhouse, Rachel Dollar, and Renee Patterson

Guests: Marissa Tessier, Town Administrator, Emily Klofft, NRPC

Adjustment: Add Minutes of 5/13/24.

Minutes: Tabling minutes of April 8 and May 13 to a later date to ensure a quorum of members present at those meetings.

New Business:

a.) Emily gave an overview of the Richford Town Plan process and schedule. We reviewed the draft of the Plan survey and made some revisions and additional questions to be included. Emily will make the requested correction and prepare for distribution in July.

Old Business:

a.) Rachel indicated that the community meeting with Age Well on May 31st went well. Not a large attendance but few received some valuable information regarding the services available to those over 60 and veterans. Age Well realized the great need for more interaction with the Richford community and felt there is much room for improvement of services.

b.) Marissa renewed the current website format and upgrading will be an ongoing project for the future.

Other: Marissa informed the board regarding upcoming meetings for the Sidewalk scoping study to connect a walking option to the Elementary School. Also, progress being made on a walking path connected other areas of town together.

We discussed options for filling the PC vacancy and the status of hiring an assistant Zoning Administrator. There currently is one vacant PC position and one member not participating. Will encourage a resignation in order for the position to be filled with a contributing member. Rachel indicated some new residents may be interested in serving on this board.

Meeting adjourned @ 7:08pm

Respectfully submitted,
Renee J Patterson, Board Chairperson